



**Woodbine Board of Education Meeting**

**01/04/2023 06:00 PM**

Woodbine Elementary School - Media Center

801 Webster Street

Woodbine, NJ 08270

Printed : 1/3/2023 12:25 PM ET

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**I. CALL TO ORDER**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodbine Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in The Press of Atlantic City; Cape May County Herald, at the entrance of the Woodbine Elementary School; and a copy emailed to the Woodbine Borough Clerk.

TIME: \_\_\_\_\_

**II. PLEDGE TO THE FLAG**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**III. SWEARING IN NEWLY ELECTED BOE MEMBERS**

Oath of Office:

*Adelina Mitchell - 3 Year Term*

*Melissa Rodriguez - 3 Year Term*

*Sandra Bader - 3 Year Term*

**IV. ROLL CALL**

\_\_\_ Ms. Sandra Bader

\_\_\_ Mr. Gregory Hudgins

\_\_\_ Ms. Janita Hutchinson

\_\_\_ Mr. Patrick Keenan

\_\_\_ Ms. Alicia Larcombe

\_\_\_ Ms. Adelina Mitchell

\_\_\_ Ms. Melissa Rodriguez

\_\_\_ Ms. Miriam Vives-Rivera

\_\_\_ Ms. Wanda Young

**V. APPOINTMENT OF TEMPORARY CHAIRPERSON**

Unanimously appoint Darren Harris - Board Secretary as the temporary Chairperson.

First:\_\_\_\_\_ Second:\_\_\_\_\_

**VI. REORGANIZATION OF THE BOARD OF EDUCATION**

1. ELECTION OF OFFICERS

Election of Officers:

1. President
2. Vice President

A. OPEN NOMINATIONS FOR PRESIDENT OF THE BOARD OF EDUCATION

Approval that the nominations for the position of President of the Board of Education be open.

B. CLOSE NOMINATIONS FOR PRESIDENT OF THE BOARD OF EDUCATION

Being no further nominations, approval that nominations for the position of President of the Board of Education be closed.

C. VOTE ON PRESIDENT OF THE BOARD OF EDUCATION AND DECLARATION OF SAME

D. OPEN NOMINATIONS FOR VICE PRESIDENT OF THE BOARD OF EDUCATION

Approval that the nominations for the position of Vice President of the Board of Education be open.

E. CLOSE NOMINATIONS FOR VICE PRESIDENT OF THE BOARD OF EDUCATION

Being no further nominations, approval that nominations for the position of Vice President of the Board of Education be closed.

F. VOTE ON VICE PRESIDENT OF THE BOARD OF EDUCATION AND DECLARATION OF SAME

**VII. APPOINTMENTS AND DESIGNATIONS**

1. CAPE MAY COUNTY REPRESENTATIVE AND ALTERNATE

Appointment of a Woodbine Board Member as a Cape May County Representative.

2. NJSBA LEGISLATIVE DELEGATE AND ALTERNATE DELEGATE

Appointment of a Woodbine Board Member as an NJSBA Legislative Delegate.

3. PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

Approve Darren Harris as the P.A.C.O. to comply with the requirements of the Equal Opportunity in Public Contracts regulations.

**VIII. 2023 BOARD OF EDUCATION MEETING DATES**

Approve the 2023 Board of Education meeting dates.

Meeting Dates and Times - Establishing the third Monday of each month at 6:00 pm as the date and time for regular monthly meetings held in the library of the Woodbine Elementary School, located at 801 Webster Street, Woodbine, NJ 08270. A special meeting will be scheduled if there is business to attend to.

January 4, 2023 at 6:00pm (Re-Organization)  
February 13, 2023 at 6:00 pm  
March 20, 2023 at 6:00 pm  
April 24, 2023 at 6:00 pm (Tentative Public Hearing)  
May 15, 2023 at 6:00 pm  
June 19, 2023 at 6:00 pm  
July 17, 2023 at 6:00 pm  
August 21, 2023 at 6:00 pm  
September 18, 2023 at 6:00 pm

October 16, 2023 at 6:00 pm  
November 20, 2023 at 6:00 pm  
December 18, 2023 at 6:00 pm  
January 4, 2024 at 6:00 pm (Re-Organization)

## **IX. ETHICS TRAINING**

### *New Jersey School Board Member Code of Ethics*

Discussion on ethics issues and review the NJSBA Code of Ethics with Board members.

Adoption of the New Jersey School Boards Association Member Code of Ethics as the official code for the Board's actions.

## **X. COMMUNICATIONS**

## **XI. PRESENTATIONS**

## **XII. AUDIENCE PARTICIPATION**

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. A time limit of three (3) minutes will be given for each audience member. Complaints stated, questions asked, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item or resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda item resolution.
6. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

## **XIII. WORK SESSION DISCUSSION**

1. Committee Reports
2. Superintendent's Report
3. State Monitor's Report
4. Discussion on Agenda Items

## **XIV. ADJOURNMENT INTO VOTING SESSION**

Recommended Motion: that the Woodbine Board of Education adjourn the work session meeting and open the Business portion of the meeting.

\_\_\_\_ Ms. Sandra Bader

\_\_\_\_ Mr. Gregory Hudgins

\_\_\_\_ Ms. Janita Hutchinson

\_\_\_\_ Mr. Patrick Keenan

\_\_\_\_ Ms. Alicia Larcombe

\_\_\_\_ Ms. Adelina Mitchell

\_\_\_\_ Ms. Melissa Rodriguez

\_\_\_\_ Ms. Miriam Vives-Rivera

\_\_\_\_ Ms. Wanda Young

TIME \_\_\_\_\_

## **XV. MINUTES**

Approve the minutes from the following Board of Education Meetings:

- Regular Meeting on December 19, 2022

\_\_\_\_ Ms. Sandra Bader

\_\_\_\_ Mr. Gregory Hudgins

\_\_\_\_ Ms. Janita Hutchinson

\_\_\_\_ Mr. Patrick Keenan

\_\_\_\_ Ms. Alicia Larcombe

\_\_\_\_ Ms. Adelina Mitchell

\_\_\_\_ Ms. Melissa Rodriguez

\_\_\_\_ Ms. Miriam Vives-Rivera

\_\_\_\_ Ms. Wanda Young

## **XVI. ACTION ITEMS - ADMINISTRATION**

BE IT RESOLVED the Woodbine Board of Education approve the following as recommended by the Superintendent:

\_\_\_\_ Ms. Sandra Bader

\_\_\_\_ Mr. Gregory Hudgins

\_\_\_\_ Ms. Janita Hutchinson

\_\_\_\_ Mr. Patrick Keenan

\_\_\_\_ Ms. Alicia Larcombe

\_\_\_\_ Ms. Adelina Mitchell

\_\_\_\_ Ms. Melissa Rodriguez

\_\_\_\_ Ms. Miriam Vives-Rivera

\_\_\_\_ Ms. Wanda Young

### 1. Affirm HIB Cases

Approve to affirm the following Harassment, Intimidation, and Bullying (HIB) cases completed between 11/22/22 and 12/19/22 (in accordance with N.J.S.A. 18A:37 - NJ Anti-Bullying Bill of Rights Act):

Case #HIB-2022-2023-003: Unfounded

### 2. Acknowledge HIB Cases

Approve to acknowledge the following Harassment, Intimidation, and Bullying (HIB) cases completed between 12/20/22 and 1/4/23 (in accordance with N.J.S.A. 18A:37 - NJ Anti-Bullying Bill of Rights Act):

Case #HIB-2022-2023-004: Unfounded

### 3. STEAM Club Advisor

Approve Joey Hinsley as the STEAM Club Advisor for the remainder of the 2022-2023 school year. The stipend of \$800 will be funded through ESSER ARP funds.

### 4. ASAP Staff

Approve Joey Hinsley and Megan Gans as ASAP Homework Club Advisors starting January 3, 2023 and ending March 31, 2023 at the rate of \$30.00 per hour. This program is funded with Title I and ESSER II Funds.

### 5. AtlantiCare Healthy Schools Grant

Approve to accept the 2022-2023 AtlantiCare Healthy Schools, Healthy Children Grant award in the amount of \$750. Jackie Merollo will attend the mandatory grant award workshop on January 11, 2023 at no cost.

### 6. Art Club Advisor

Approve Robyn Nichols as the Art Club Advisor for the remainder of the 2022-2023 school year. The stipend of \$800 will be funded through ESSER ARP funds.

## **XVII. ACTION ITEMS - FINANCE**

BE IT RESOLVED, the Woodbine Board of Education approve the following as recommended by the School Business Administrator:

_____ Ms. Sandra Bader	_____ Ms. Adelina Mitchell
_____ Mr. Gregory Hudgins	_____ Ms. Melissa Rodriguez
_____ Ms. Janita Hutchinson	_____ Ms. Miriam Vives-Rivera
_____ Mr. Patrick Keenan	_____ Ms. Wanda Young
_____ Ms. Alicia Larcombe	

### 1. Warrants

Authorize the Business Administrator to pay any additional bills due and owing and make transfer of funds as necessary so that no budgetary line item is over expended for the 2022-2023 school year. A list of bills paid and transfers made will be provided at the next regular board meeting.

## **XVIII. UNFINISHED BUSINESS**

## **XIX. NEW BUSINESS**

### 1. Discussion of Meeting Date Change

## **XX. FOR YOUR INFORMATION**

## **XXI. AUDIENCE PARTICIPATION**

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4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda item resolution.
6. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

## **XXII. RECESS INTO EXECUTIVE SESSION**

It is recommended that the Board of Education, by Resolution, adjourn into Executive Session.

RESOLVED: At a public meeting of the Board of Education of Woodbine, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public.

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon

final determination of the subject by the Board of Education.

Action (may) or (may not) be taken.

Ms. Sandra Bader  
 Mr. Gregory Hudgins  
 Ms. Janita Hutchinson  
 Mr. Patrick Keenan  
 Ms. Alicia Larcombe

Ms. Adelina Mitchell  
 Ms. Melissa Rodriguez  
 Ms. Miriam Vives-Rivera  
 Ms. Wanda Young

TIME \_\_\_\_\_

**XXIII. RESUMPTION OF PUBLIC PORTION OF THE MEETING**

Recommended Motion: that the Woodbine Board of Education adjourn into Open Session.

Ms. Sandra Bader  
 Mr. Gregory Hudgins  
 Ms. Janita Hutchinson  
 Mr. Patrick Keenan  
 Ms. Alicia Larcombe

Ms. Adelina Mitchell  
 Ms. Melissa Rodriguez  
 Ms. Miriam Vives-Rivera  
 Ms. Wanda Young

TIME \_\_\_\_\_

**XXIV. FOR THE GOOD OF THE ORDER**

**XXV. ADJOURNMENT**

Recommended Motion: that the Woodbine Board of Education adjourn the meeting.

Ms. Sandra Bader  
 Mr. Gregory Hudgins  
 Ms. Janita Hutchinson  
 Mr. Patrick Keenan  
 Ms. Alicia Larcombe

Ms. Adelina Mitchell  
 Ms. Melissa Rodriguez  
 Ms. Miriam Vives-Rivera  
 Ms. Wanda Young

TIME \_\_\_\_\_