**Job Posting**

**2023 - 2024 School Year**

**Full-Time School Counselor - Grades K-8**

**Posting Date:** April 4, 2023

**Starts**: On or about August 28, 2023

**Qualifications:**

* Valid NJ Educational Services Certification: School Counselor (Standard), Student Assistance Coordinator Certification Preferred
* Criminal history background check, proof of U.S. Citizenship, or eligibility to work in the U.S. required.
* New Jersey Residency required.

**Responsibility:**

* To help students achieve personal fulfillment by providing them with guidance and counseling services to develop successful personal, educational, and occupational life plans.
* Provides SEL, Character Education, and Bullying Prevention lessons to classes.
* Serves as the District’s Testing Coordinator.
* Provides individual and group counseling for students as needed.
* Maintains a close relationship with the child study team following directives and recommendations as needed.
* Serves as the school’s Anti-Bullying Specialist, coordinating the School Climate/Safety Team and leading all Harassment, Intimidation, and Bullying Investigations.
* Provides for smooth transition from elementary school to high school, which may include orientation programs for students and parents.
* Maintain a good relationship with students, parents, and other staff members.
* Other responsibilities as determined by Administration.

**Submit letter of interest, resume, and certifications to:**

**Carleena Supp, Superintendent**

**csupp@woodbine.capemayschools.com**

The position will remain open until filled.