

WOODBINE BOROUGH BOARD OF EDUCATION

Minutes of the Regular Meeting
Tuesday, December 21, 2021 at 6:00 p.m.

The Regular Meeting of the Woodbine Borough Board of Education was called to order by President Gregory Hudgins on December 21, 2021 at 6:03 PM in the library of the school located at 801 Webster Street, Woodbine, County of Cape May, and State of New Jersey.

I. CALL TO ORDER

CALL TO ORDER

Mr. Hudgins called the meeting to order, read the following statement and directed that it be made part of these minutes.

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodbine Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in The Press of Atlantic City, Cape May County Herald, at the entrance of the Woodbine Elementary School, and a copy emailed to the Woodbine Borough Clerk.

II. PLEDGE TO THE FLAG

PLEDGE TO THE
FLAG

Mr. Hudgins led those present in the Pledge of Allegiance.

IV. ROLL CALL

ROLL CALL

Members present at roll call: Mr. Gregory Hudgins, Ms. Janita Hutchinson, Ms. Alicia Larcombe, Ms. Miriam Vives-Rivera, Ms. Margaret Benson, Ms. Melissa Rodriguez (participating remotely)

Members absent at roll call: Mr. Patrick Keenan, Ms. Wanda Young

Others Present: Mr. Dennis Anderson, Interim Superintendent; Mr. Mike Stanton, Solicitor; Mr. Darren Harris, Business Official, Mr. Terry Crowley, State Fiscal Monitor, Mr. Joseph Giambri, Board Secretary; the public

IV. COMMUNICATIONS - None

COMMUNICATIONS

V. PRESENTATIONS - None

PRESENTATIONS

VI. RECESS INTO EXECUTIVE SESSION

RECESS INTO
EXECUTIVE SESSION

Moved by Ms. Larcombe and seconded by Ms. Vives-Rivera that the Board of Education approve, by Resolution, adjourn into Executive Session. 6:07 P.M.

RESOLVED: At a public meeting of the Board of Education of Woodbine, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public.

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education. Action (may) or (may not) be taken.

Topics to be discussed: Personnel, Contractual Matters.

Roll Call: Ayes (6) Ms. Benson, Mr. Hudgins, Ms. Hutchinson, Ms. Larcombe, Ms. Rodriguez, Ms. Vives-Rivera

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Noes (0)

Abstain (0)

Motion Carried

Ms. Rodriguez was not in attendance for the Executive Session.

RESUMPTION

VII. RESUMPTION OF PUBLIC PORTION OF THE MEETING

Moved by Ms. Larcombe and seconded by Ms. Hutchinson that the Board of Education approve that the Woodbine Board of Education adjourn into Open Session. 6:16 P.M.

Roll Call: Ayes (6) Ms. Benson, Mr. Hudgins, Ms. Hutchinson, Ms. Larcombe, Ms. Rodriguez, Ms. Vives-Rivera

Noes (0)

Abstain (0)

Motion Carried

PRESENTATIONS

VII. PRESENTATIONS

1. ARP ESSER III – Mr. Anderson and Mr. Giambri presented the ARP ESSERIII Safe Return changes included all changes that were made to the plan. These changes will be posted on the District website.

AUDIENCE PARTICIPATION

VIII. AUDIENCE PARTICIPATION - None

WORK SESSION

IX. WORK SESSION DISCUSSION

1. Committee Reports – Building and Grounds will schedule for January.
2. Superintendent's Report – Mr. Anderson reviewed the Superintendent's report with the Board.
3. State Monitor's Report – Mr. Crowley reviewed with the Board a Superintendent Search survey and the process of hiring a Superintendent and shared a packet with the Board regarding the survey.
4. Discussion on Agenda Items – Ms. Vives-Rivera questioned the teacher in charge. Mr. Anderson said that the current teacher in charge would remain in charge, but would like to have another teacher in charge to fill in case the teacher in charge is not available. Ms. Vives-Rivera questioned the extra compensation for teacher PLC. Mr. Anderson said that in house staff was being used as a resource for mathematics and units being taught. Ms. Vives-Rivera questioned the maternity leave. The request is for the teacher to extend their leave of absence until the end of the school year. Ms. Vives-Rivera questioned the Energy Efficiency Verification and Repair Program. Mr. Giambri explained the SSBV program. Mr. Giambri said he will revise the minutes to show that Ms. Vives-Rivera was excused from the previous minutes. Mr. Giambri explained the preschool plane 22-23 and the update to the current plan. It was clarified that Critical Race Theory is not part of the update.

STATE MONITOR'S REPORT

DISCUSSION ON AGENDA ITEMS

ADJOURNED INTO VOTING SESSION

X. ADJOURNMENT INTO VOTING SESSION

Moved by Ms. Benson and seconded by Ms. Larcombe that the Board of Education approve the Woodbine Board of Education adjourn the work session meeting and open the Business portion of the meeting.

Roll Call: Ayes (6) Ms. Benson, Mr. Hudgins, Ms. Hutchinson, Ms. Larcombe, Ms. Rodriguez, Ms. Vives-Rivera

Noes (0)

Abstain (0)

Motion Carried

MINUTES

XI. MINUTES

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Moved by Ms. Hutchinson and seconded by Ms. Benson that the Board of Education approve the following meeting minutes:

- Board of Education Meeting - 10/19/2021 - revised
- Board of Education Meeting - 11/16/2021

Roll Call: Ayes (4) Ms. Benson, Mr. Hudgins, Ms. Hutchinson, Ms. Larcombe

Noes (0)

Abstain: (2) Ms. Vives-Rivera, Ms. Rodriguez

Motion Carried

BOE MEETING
10/19/21 REVISED
BOE MEETING
11/16/21

XI. ACTION ITEMS - ADMINISTRATION

Moved by Ms. Hutchinson and seconded by Ms. Vives-Rivera that the Board of Education approve the following:

1. Use of Facilities - From SOAR Church for the annual coat giveaway on November 23, 2021 from 4:00pm to 7:00pm.
2. Use of Facilities - For the gymnasium from the Woodbine Recreation Commission for the 2022 Basketball Season from November 22, 2021 until March of 2022.
3. Accept Donation - Of 11 Wobble Cushion from Donorschoose.org for Mrs. Benedetto's classroom.
4. Accept Donation - Of Books from the Garden Club of Stone Harbor.
5. Accept Donation - From Donorschoose.org for Ms. Shanteau's classroom. Items included are:
 - 3 Wobble Chair
 - 5 Wobble Cushion
 - 1 Bouncy Band
 - 1 End Table
6. Revised Maternity Leave - The revised maternity leave request from Melissa Berenatto from a January 31, 2022 to return the beginning of next school year.
7. Disposal of Equipment - 4 cafeteria tables which are no longer of use to the district.
8. Extra Compensation - Tom Mozitis for 15.25 hours at \$30.00 per hour for work done to present for a school PLC. This will be funded with Title II funds.
9. Substitute Teacher - The following substitute teachers:
 - Angela Leinenbach as a substitute teacher for the 2021-2022 school year at the rate of \$125.00 per day.
 - Natalie Katsiff as a substitute teacher for the 2021-2022 school year at the rate of \$125.00 per day, pending receipt of appropriate paperwork.
10. *Teacher in Charge - Jennifer Mercado as a Teacher in Charge to be used on an as needed basis. Rate of pay will be as per the WEA Agreement.
11. Workshop - Jackie Merello to attend the School Wellness Grant Award Workshop on Wednesday, January 12, 2022, from 12 pm-1:15 pm. There is no cost for the workshop

Roll Call: Ayes (*6) Ms. Benson, Mr. Hudgins, Ms. Hutchinson, Ms. Larcombe, *Ms. Rodriguez, Ms. Vives-Rivera

Noes (*6) Ms. Benson, Mr. Hudgins, Ms. Hutchinson, Ms. Larcombe, Ms. Rodriguez, Ms. Vives-Rivera – *Item #10 Only* Abstain (*1) Ms. Rodriguez – *Item #2 Only*

*Motion Carried – *Except Item #10*

ADMINISTRATION

USE OF FACILITIES

SOAR CHURCH

WRC BASKETBALL

ACCEPT DONATIONS
DONORSCHOOSE.ORG
WOBBLE CHAIRS

GARDEN CLUB OF
STONE HARBOR
BOOKS
DONORSCHOO.ORG

REVISED MAT LEAVE
M. BERENATTO

DISPOSAL OF
EQUIPMENT
EXTRA COMP T.
MOZITIS

SUB TEACHERS
A. LEINENBACH

N. KATSIFF

J. MERCADO

WORKSHOP J.
MERELLO

XII. ACTION ITEMS - FINANCE

Moved by Ms. Benson and seconded by Ms. Hutchinson that the Board of Education approve the following:

1. Board Secretary Report - Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I can certify that as of October 31, 2021, no budgetary line item account has obligations and payments (contractual

FINANCE

BOARD SECRETARY'S
REPORT

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orders) which in total exceed the amount appropriated by the Woodbine Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2. I can certify that budgetary line item accounts have not been over-expended in violation of N.J.A.C. 6:23A-16.10(c) 4.

TREASURER'S REPORT

2. Treasurer's Report - Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending October 31, 2021. The Treasurer's Report and Secretary's Report are in agreement for the month ending October 31, 2021.

CERTIFICATION

3. Certification - Pursuant to N.J.A.C. 6A:23-16.10(c)4, the Woodbine Borough Board of Education can Certify that as of October 31, 2021 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-16.10(a)1. Sufficient funds are available to meet the district's financial obligations for the remainder of the 2021-2022 fiscal year.

TRANSFER STATUS

4. Transfer Status Report - The transfer status report for the month of October 31, 2021.

BILLS

5. Warrants - Electronic Funds Transfer to account for state mandated deductions from State Aid which are automatically forwarded to Special Services Districts for special education Warrant bills in the amount of \$513,704.61. This amount includes:

Electronic Funds Transfers

Payroll

State Payments

Authorize the Business Administrator to pay any additional bills due and owing and make transfer of funds as necessary so that no budgetary line item is over expended for the 2021-2022 school year. A list of bills paid and transfers made will be provided at the next regular board meeting.

HOMELESS TUITION

6. Homeless Tuition Agreement - The following Homeless Tuition Agreements with Middle Township for Special Education:

2 Students from September 7, 2021 to June 30, 2022 at the rate of \$6,422.00 per student.

1 Student from September 7, 2021 to June 30, 2022 at the rate of \$14,207.22.

FY22 EMERGENT & CAPITAL MAINT. NEEDS GRANT

7. Acceptance of Funds - FY22 Emergent and Capital Maintenance Needs Grant in the amount of \$4,257 and resolution to submit for reimbursement.

HVAC REPAIRS

8. School and Small Business Ventilation and Energy Efficiency Verification and Repair Program - The application submission for the School and Small Business Ventilation and Energy Efficiency Verification and Repair Program for HVAC repairs. The application was submitted for \$4,679,838.

P-K TRANSFERS

9. Preschool Transfers - The transfer of \$9,500 from 20-218-200-600 to 20-218-400-732 to purchase a 12' x 24' storage shed.

P-K PLAN

10. Preschool Plan - Preschool plan for the 2022-2023 school year.

Roll Call: Ayes (6) Ms. Benson, Mr. Hudgins, Ms. Hutchinson, Ms. Larcombe, Ms. Rodriguez, Ms. Vives-Rivera

Noes (0)

Abstain (0)

Motion Carried

ADDENDUM

XIII. ADDENDUM

Moved by Ms. Vives-Rivera and seconded by Ms. Hutchinson that the Board of Education approve the following:

REVISED LOA

1. Revised Leave of Absence - From Employee #1012 to begin on September 23rd. They will use 10 bereavement days, 2 personal days, and sick days, then beginning Monday, November 15th, they will be unpaid through January 3, 2022.

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Roll Call: Ayes (6) Ms. Benson, Mr. Hudgins, Ms. Hutchinson, Ms. Larcombe, Ms. Rodriguez, Ms. Vives-Rivera

Noes (0)

Abstain (0)

Motion Carried

XIV. UNFINISHED BUSINESS

UNFINISHED
BUSINESS

1. Superintendent Search - Discussed the search for a Superintendent.
2. LEAP Grant – Mr. Hudgins updated the Board of the progress of the LEAP grant.

XV. NEW BUSINESS

NEW BUSINESS

1. Reorganizational Meeting - Tuesday, January 4, 2022 for the reorganizational meeting at 6:00pm.
2. Official Election Results - Local Board of Education- 3 Year Term
 - o Wanda Young- 255 votes
 - o Alicia Larcombe-185 votes
 - o Gregory Hudgins- 223 votesLocal Board of Education- 2 Year Term
 - o Melissa Rodriguez- 276 votes
 - *4 write-in votesLocal Board of Education- 1 Year Term
 - o No Petitions
 - *4 write-in votes
 - *Sandra Bader was sworn in by the county office for the unexpired 1-year vacancy.

XVI. FOR YOUR INFORMATION

FYI

1. Mandated Trainings - The following Board of Education Members need to complete mandated trainings by December 31, 2021:
 - o Patrick Keenan- Governance IV

XVII. AUDIENCE PARTICIPATION- None

AUDIENCE
PARTICIPATION
FOR THE GOOD OF
THE ORDER

XVIII. FOR THE GOOD OF THE ORDER

Mr. Hudgins mentioned that the crossing guard may not return. The Borough is looking for a replacement crossing guard.

XIX. ADJOURNMENT

ADJOURNED

Moved by Ms. Rodriguez and seconded by Ms. Hutchinson that the Board of Education approve that the Board of Education Meeting be adjourned. 7:12 P.M.

Unanimously approved

Respectfully Submitted,

Joseph Giambri, Board Secretary
December 21, 2021