

# WOODBINE BOROUGH BOARD OF EDUCATION

Minutes of the Regular Meeting  
Tuesday, October 19, 2021 at 6:00 p.m.

The Regular Meeting of the Woodbine Borough Board of Education was called to order by President Gregory Hudgins on October 19, 2021 at 6:00 PM in the library of the school located at 801 Webster Street, Woodbine, County of Cape May, and State of New Jersey.

## I. CALL TO ORDER

CALL TO ORDER

Mr. Hudgins called the meeting to order, read the following statement and directed that it be made part of these minutes.

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodbine Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in The Press of Atlantic City, Cape May County Herald, at the entrance of the Woodbine Elementary School, and a copy emailed to the Woodbine Borough Clerk.

## II. PLEDGE TO THE FLAG

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FLAG

Mr. Hudgins led those present in the Pledge of Allegiance.

## IV. ROLL CALL

ROLL CALL

Members present at roll call: Mr. Gregory Hudgins, Ms. Alicia Larcombe, Ms. Miriam Vives-Rivera, Ms. Melissa Rodriguez, Ms. Margaret Benson, Mr. Patrick Keenan, Ms. Wanda Young

Members absent at roll call: Ms. Adelina Mitchell, Ms. Janita Hutchinson

Others Present: Mr. Dennis Anderson, Interim Superintendent; Mr. Darren Harris, Business Official; Mr. Mike Stanton, Solicitor; Ms. Celine Kaelble, Assistant Principal, Mr. Joseph Giambri, Board Secretary; the public

## IV. COMMUNICATIONS

COMMUNICATIONS

1. Certified Administrator Waiver Letter - Received from Angelica Allen-McMillan, Acting Commissioner, approving the district's request for a waiver of the two-year limited exemption for a certified administrator.

## V. PRESENTATIONS - None

PRESENTATIONS

## VI. RECESS INTO EXECUTIVE SESSION

RECESS INTO  
EXECUTIVE SESSION

Moved by Ms. Rodriguez and seconded by Ms. Larcombe that the Board of Education approve, by Resolution, adjourn into Executive Session.

RESOLVED: At a public meeting of the Board of Education of Woodbine, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public.

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

Topics to be discussed: Personnel

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Action (may) or (may not) be taken.

Unanimously approved

### RESUMPTION OF PUBLIC MEETING

#### VII. RESUMPTION OF PUBLIC PORTION OF THE MEETING

Moved by Ms. Benson and seconded by Ms. Rodriguez that the Board of Education approve the Board of Education adjourn into Open Session.

Unanimously approved

### AUDIENCE PARTICIPATION

#### VIII. AUDIENCE PARTICIPATION - None

### WORK SESSION

#### IX. WORK SESSION DISCUSSION

##### COMMITTEE REPORT

1. Committee Reports - None

##### SUPERINTENDENT RPT

2. Superintendent's Report – Ms. Kaelble spoke on events happening within the school.

##### STATE MONITOR RPT

3. State Monitor's Report - None

##### DISCUSS AGENDA ITEMS

4. Discussion on Agenda Items – Ms. Benson asked about the State Monitor. Mr. Anderson answered that Mr. Crowley is still the State Monitor.

Ms. Vives-Rivera asked about amount listed on the bill list. Mr. Giambri noted that she has the wrong copy of the agenda and should refer to tonight's handout.

Ms. Vives-Rivera asked about the wobble chairs that were donated. Mr. Anderson spoke about the chairs and their intent.

### ADJOURNED INTO VOTING SESSION

#### X. ADJOURNMENT INTO VOTING SESSION

Moved by Ms. Rodriguez and seconded by Ms. Vives-Rivera that the Board of Education approve to adjourn the work session meeting and open the Business portion of the meeting.

Unanimously approved

### MINUTES

#### XI. MINUTES

Moved by Ms. Rodriguez and seconded by Ms. Vives-Rivera that the Board of Education approve the following meeting minutes:

- Board of Education Meeting - 10/19/21

### ADMINISTRATION

#### XII. ACTION ITEMS - ADMINISTRATION

Moved by Ms. Larcombe and seconded by Ms. Rodriguez that the Board of Education approve the following:

##### POLICY

1. Policy- Second Reading and Adoption

5141:10 Face Coverings

5141:11 Vaccination and Testing

##### TUITION REIMBURSEMENT

2. Tuition Reimbursement - Whitney Benedetto for tuition reimbursement for 1 course, per the WEA Agreement.

##### PROFESSIONAL DEVELOPMENT

3. Professional Development - The following staff members to attend the following professional development workshop, virtually:

Jennifer Mercado, Pyramid Model Training- \$200 registration fee (September 27-29)

Jennifer Mercado, New PIRS Seminar- \$300 registration fee (begins October 12 and 5 other Tuesdays)

Nicole Continisio, I&RS Team Training, 3 ETTC Credits (October 20)

Nicole Continisio- What Schools Need to Know About 504 Plans to Ensure Compliance, 3 ETTC Credits (November 16)

This will be funded with Title II funds.

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4. Accept Donation - 18 Wobble Chairs from Donorschoose.org for Ms. Egan's classroom. DONATION –  
WOBBLE CHAIRS
5. Accept Donation - Classroom supplies for Pre-K and K students from the Oaklyn Baptist Church. DONATION –  
SUPPLIES
6. Use of Facilities: USE OF FACILITIES
  - o Request from Jodi Rodrigues and Lisa Feliciano on October 9, 2021, from 12:00pm to 6:00pm.
  - o Request from Cape May County 4-H, on Thursday's from October 21 – December 16, 2021 from 2:30pm to 4:00pm.
7. Maternity Leave - For Megan Gans. The leave will begin on January 3, 2022 where she will use her sick & personal time until March 31, 2022 and after will use FMLA through the end of the school year. MATERNITY LEAVE
8. Extended Leave of Absence - The extended unpaid leave request from Melissa Berenato who will now return to work on January 31, 2022. EXTENDED LOA

Unanimously approved

### XIII. ACTION ITEMS - FINANCE FINANCE

Moved by Ms. Vives-Rivera and seconded by Ms. Larcombe that the Board of Education approve the following:

1. Board Secretary Report - Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I can certify that as of August 31, 2021, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodbine Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2. I can certify that budgetary line item accounts have not been over-expended in violation of N.J.A.C. 6:23A-16.10(c) 4. BOARD SECRETARY'S  
REPORT
2. Treasurer's Report - Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending August 31, 2021. The Treasurer's Report and Secretary's Report are in agreement for the month ending August 31, 2021. TREASURER'S  
REPORT
3. Certification - Pursuant to N.J.A.C. 6A:23-16.10(c)4, the Woodbine Borough Board of Education can Certify that as of August 31, 2021 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-16.10(a)1. Sufficient funds are available to meet the district's financial obligations for the remainder of the 2021-2022 fiscal year. CERTIFICATION
4. Transfer Status Report - The transfer status report for the month of August 31, 2021. TRANSFER STATUS
5. \*Warrants - Electronic Funds Transfer to account for state mandated deductions from State Aid which are automatically forwarded to Special Services Districts for special education Warrant bills in the amount of \$160,393.07. This amount includes:  
Electronic Funds Transfers  
Payroll  
State Payments  
Authorize the Business Administrator to pay any additional bills due and owing and make transfer of funds as necessary so that no budgetary line item is over expended for the 2021-2022 school year. A list of bills paid and transfers made will be provided at the next regular board meeting. BILLS
6. Tentative Budget Calendar - The tentative budget calendar for the 2022-2023 School Year. TENTATIVE BUDGET  
CALENDAR

Ayes (\*7) Ms. Benson, Mr. Keenan, Ms. Larcombe, Ms. Rodriguez, Ms. Vives-Rivera, Ms. Young, Mr. Hudgins

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Noes (0) Abstain (\*7) Ms. Benson, Mr. Keenan, Ms. Larcombe, Ms. Rodriguez, Ms. Vives-Rivera, Ms. Young, Mr. Hudgins – *Item #5 only* Motion Carried – *except item #5*

### ADDENDUM

#### XIV. ADDENDUM

Moved by Ms. Larcombe and seconded by Ms. Young that the Board of Education approve the following:

### EXTENDED LOA

1. Extended Leave of Absence - The extended unpaid leave request from Christine Barry who will now return to work on March 11, 2022.
2. ASAP Staff - The following staff for ASAP program, at the rate of \$30.00 per hour:  
Jasmine Murray  
This program will be funded with Title I and ESSER II Funds.

### ASAP STAFF

### UNFINISHED BUSINESS

XV. UNFINISHED BUSINESS - None

### NEW BUSINESS

#### XVI. NEW BUSINESS

1. Superintendent Search – Mr. Giambri reviewed 3 proposals for the Superintendent search. The proposal from Mr. Crowley could be a conflict, Mr. Stanton will research the issue. Discussion will be tabled for a future meeting.

### FYI

#### XVII. FOR YOUR INFORMATION

1. Mandated Trainings - The following Board of Education Members need to complete mandated trainings by December 31, 2021:  
Alicia Larcombe- Governance IV  
Patrick Keenan- Governance IV

### AUDIENCE PARTICIPATION

XVIII. AUDIENCE PARTICIPATION - None

### FOR THE GOOD OF THE ORDER

XIX. FOR THE GOOD OF THE ORDER - None

### ADJOURNED

#### XX. ADJOURNMENT

Moved by Ms. Larcombe and seconded by Ms. Young that the Board of Education approve to adjourn the meeting. 7:05 P.M.  
Unanimously approved

Respectfully Submitted,

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Joseph Giambri, Board Secretary  
October 19, 2021