

WOODBINE BOROUGH BOARD OF EDUCATION

Minutes of the Regular Meeting
Tuesday, April 25, 2022 at 6:00 p.m.

The Regular Meeting of the Woodbine Borough Board of Education was called to order by President Gregory Hudgins on April 25, 2022 at 6:10 PM in the library of the school located at 801 Webster Street, Woodbine, County of Cape May, and State of New Jersey.

I. CALL TO ORDER

CALL TO ORDER

Mr. Hudgins called the meeting to order, read the following statement and directed that it be made part of these minutes.

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodbine Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in The Press of Atlantic City, Cape May County Herald, at the entrance of the Woodbine Elementary School, and a copy emailed to the Woodbine Borough Clerk.

II. PLEDGE TO THE FLAG

PLEDGE TO THE FLAG

Mr. Hudgins led those present in the Pledge of Allegiance.

IV. ROLL CALL

ROLL CALL

Members present at roll call: Mr. Gregory Hudgins, Ms. Alicia Larcombe, Ms. Adelina Mitchell (7:00 P.M.), Ms. Miriam Vives-Rivera, Ms. Melissa Rodriguez, Ms. Wanda Young

Members absent at roll call: Ms. Janita Hutchinson, Mr. Sandra Bader

Others Present: Mrs. Celine Kaeleble, Assistant Principal; Mr. Joseph Giambri, Board Secretary; the public

V. PRESENTATIONS

PRESENTATION

1. Beautification Committee – Ms. Bodenschatchz and Ms. Smith discussed the idea of painting mural and beautifying the school.

BEAUTIFICATION COMMITTEE

VI. PUBLIC HEARING ON THE 2022-2023 BUDGET

PUBLIC HEARING ON 22-23 BUDGET OPEN PUBLIC HEARING

1. Open the Public Hearing on the 2022-2023 Budget – Moved by Ms. Rodriguez and seconded by Ms. Vives-Rivera that the Board of Education approve to open the Public Hearing on the 2022-2023 Budget.
Ayes (5) Ms. Larcombe, Ms. Rodriguez, Ms. Vives-Rivera, Ms. Young, Mr. Hudgins
Noes (0) Abstain (0) Motion Carried
2. Presentation of the 2022-2023 Budget – Mr. Giambri presented the 2022-2023 budget.
3. Audience Participation - None
4. Close the Public Hearing on the Budget – Moved by Ms. Vives-Rivera and seconded by Ms. Larcombe that the Board of Education approve to close the Public Hearing on the 2022-2023 Budget.
Ayes (5) Ms. Larcombe, Ms. Rodriguez, Ms. Vives-Rivera, Ms. Young, Mr. Hudgins
Noes (0) Abstain (0) Motion Carried

2022-2023 BUDGET PRESENTATION AUDIENCE PARTICIPATION CLOSE PUBLIC HEARING

WOODBINE BOARD OF EDUCATION MINUTES – APRIL 25, 2022

APPROVE 2022-2023 BUDGET

5. Motion to Approve the 2022-2023 Budget – Moved by Ms. Rodriguez and seconded by Ms. Young that the Board of Education approve, by Resolution, that the budget for the 2022-2023 School Year using the 2022-2023 state aid figures, in accordance with the statutory deadline:

	General Fund	Special Revenues	Debt Service	Total
2022-2023 Total Expenditures	\$5,508,569	\$1,101,326	\$327,320	\$6,937,215
Less Anticipated Revenues	\$3,490,927	\$1,101,326	\$162,109	\$4,364,742
Taxes to be raised	\$2,017,642	N/A	\$165,211	\$2,182,853

Included in the base budget is a \$302,003 of Budgeted Fund Balance.

Roll Call: Ayes (5) Ms. Larcombe, Ms. Rodriguez, Ms. Vives-Rivera, Ms. Young, Mr. Hudgins
Noes (0) Abstain (0) Motion Carried

AUDIENCE PARTICIPATION

VII. AUDIENCE PARTICIPATION - None

WORK SESSION DISCUSSION

VIII. WORK SESSION DISCUSSION

1. Committee Reports – Ms. Vives-Rivera scheduled a building and grounds meeting on May 12., 2022.
2. Superintendent's Report – Mrs. Kaeleble shared a monthly report with the Board.
3. State Monitor's Report - None
4. Discussion on Agenda Items
 - Ms. Vives-Rivera asked about a lifeguard being present for the field trip to Ocean City. Mr. Giambri and Mrs. Kaeleble explained the purpose of the field trip.
 - Ms. Vives-Rivera asked about the Use of Facilities form that was being submitted from the Rec Commission. Mr. Hudgins explained the reason the form is being submitted.
 - Ms. Vives-Rivera asked about the cost associated for the CST Testing. Mr. Giambri explained the cost and that the test was needed for the student.
 - Ms. Vives-Rivera asked about the Child Study Team Services Agreements. Mr. Giambri explained the services being provided in each contract.

ADJOURNED INOT VOTING SESSION

IX. ADJOURNMENT INTO VOTING SESSION

Moved by Ms. Larcombe and seconded by Ms. Young that the Board of Education approve to adjourn the work session meeting and open the Business portion of the meeting.

Ayes: Ms. Larcombe, Ms. Rodriguez, Ms. Vives-Rivera, Ms. Young, Mr. Hudgins

ACTION ITEMS – ADMINISTRATION

X. ACTION ITEMS - ADMINISTRATION

Moved by Ms. Larcombe and seconded by Ms. Vives-Rivera that the Board of Education approve the following:

1. Use of Facilities - The use of facilities request from the Woodbine Fire Department on March 30, 2022 from 6:30pm to 8:30pm for training.
2. Field Trip - The 5-8th grade field trip to Ocean City Beaches on June 3, 2022 from 8:00am to 2:30pm.
3. Use of Facilities - The request for facilities for the gymnasium from the Woodbine Recreation Committee, weekly from 5:00pm to 8:30pm.
4. Resignation - Accept the letter of resignation from Dennis J. Anderson, interim superintendent, effective June 1, 2022.

FIELD TRIPS

USE OF FACILITIES

RESIGNATION

WOODBINE BOARD OF EDUCATION MINUTES – APRIL 25, 2022

- 5. Policy- First Reading - The following revised policy for first reading: POLICY
 - 4119.22/4219.22 - Conduct and Dress Code
- 6. CST – Testing - The evaluation for an Eye Gaze Augmentative Communication for a student at CMCSSSD SID # 1396119411 at \$1,072.50. CST TESTING
- 7. Bus Evacuation Drills - The bus evacuation drills that took place on April, 12, 2022 from 9:30am to 11:15am for students Pre-K to 8 and supervised by Ms. Kaelble. BUS EVACUATION DRILLS
- 8. Substitute Teacher - Jennifer Matlack as a substitute teacher for the 2021-2022 school year. J. MATLACK – SUB TEACHER
- 9. Beautification Committee - The Beautification Committee to make paint morals throughout the building. A \$1,000 budget will be provided through ESSER II Mental Health Funds, and staff will volunteer their time. BAUTIFICATION COMMITTEE

Roll Call: Ayes (*5) Ms. Larcombe, *Ms. Rodriguez, Ms. Vives-Rivera, Ms. Young, Mr. Hudgins
Noes (0) Abstain (*1) Ms. Rodriguez – *Item #3 only* Motion Carried

XI. ACTION ITEMS - FINANCE

ACTION ITEMS – FINANCE

Moved by Ms. Vives-Rivera and seconded by Ms. Larcombe that the Board of Education approve the following:

- 1. Board Secretary Report - Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I can certify that as of February 28, 2022, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodbine Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2. I can certify that budgetary line item accounts have not been over-expended in violation of N.J.A.C. 6:23A-16.10(c) 4. BOARD SECRETARY'S REPORT
- 2. Treasurer's Report - Treasurer's Report, is in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2, for the month ending February 28, 2022. The Treasurer's Report and Secretary's Report are in agreement for the month ending February 28, 2022. TREASURER'S REPORT
- 3. Certification - Pursuant to N.J.A.C. 6A:23-16.10(c)4, the Woodbine Borough Board of Education can Certify that as of February 28, 2022 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-16.10(a)1. Sufficient funds are available to meet the district's financial obligations for the remainder of the 2021-2022 fiscal year. CERTIFICATION
- 4. Transfer Status Report - The transfer status report for the month of February 28, 2022. TRANSFER STATUS
- 5. Warrants - Electronic Funds Transfer to account for state mandated deductions from State Aid which are automatically forwarded to Special Services Districts for special education Warrant bills in the amount of \$538,171.08. WARRANTS

This amount includes:
Electronic Funds Transfers
Payroll
State Payments
Authorize the Business Administrator to pay any additional bills due and owing and make transfer of funds as necessary so that no budgetary line item is over expended for the 2021-2022 school year. A list of bills paid and transfers made will be provided at the next regular board meeting.
- 6. Safety Grant - The 2022-2023 NJSIG Safety Grant in the amount of \$3,582.00. SAFETY GRANT
- 7. Homeless Tuition Agreement - The special education homeless tuition contract with the Wildwood School District for one student from December 7, 2021 to March 14, 2022, at the cost of \$3,178.61. HOMELESS TUITION

WOODBINE BOARD OF EDUCATION MINUTES – APRIL 25, 2022

DONATION

8. Donation - Accept the \$6,500 donation from Pre-K Our Way, to be used for the Preschool Program.

SCSSSD CST SERVICE AGREEMENT

9. SCSSSD CST Service Agreements - The following Child Study Team contracts with Salem County Special Services School District for the 22-23 school year:

- Physical Therapy: \$11,448.00
- Child Study Team Services: \$133,391.21

ARP HOMELESS GRANT

10. Accept Grant - The ARP- Homeless allocation in the amount of \$13,492 which will be used to offset homeless transportation costs.

ESS RENEWAL

11. ESS Renewal - The renewal contract with ESS Support Services for the 2022-2023 school year.

CMCSSD TRANS JOINTURE

12. CMCSSD Transportation Jointure - Participation in the 2022-2023 Transportation Cooperative with Cape May County Special Services School District.

SBB PLUMBING APP

13. SBB Plumbing Application - The submission of the SBB Plumbing application to replace non-compliant fixtures in the school. The application is for \$111,210 of which the district would pay 25%.

Roll Call: Ayes (*5) Ms. Larcombe, *Ms. Rodriguez, Ms. Vives-Rivera, Ms. Young, Mr. Hudgins
Noes (0) Abstain (*1) Ms. Rodriguez – *check #012294* Motion Carried

ADDENDUM

XII. ADDENDUM - None

UNFINISHED BUSINESS

XIII. UNFINISHED BUSINESS

Ms. Mitchell arrived at 7:00 P.M.

- Conversation took place on the custodial services being provided. Mr. Giambri mentioned that he did meet with the contractor and conversations took place on how to improve the cleaning of the facility. The Board discussed the matter further.

NEW BUSINESS

XIV. NEW BUSINESS

1. June Board Meeting Date – The Board discussed rescheduling the Board Meeting on June 13, 2022 because graduation is also that night.
Moved by Ms. Mitchell and seconded by Ms. Rodriguez to move the June Board meeting to June 27, 2022 and cancel the July Board meeting.
Unanimously approved

FYI

XV. FOR YOUR INFORMATION

1. School Ethics Disclosure Forms - An email will be sent out with instructions to complete the School Ethics Disclosure Forms. These forms must be completed online no later than April 30, 2022.
2. CMC Roundtable - County Roundtable meeting is scheduled for May 4, 2022 at 6:00pm at the Bellevue Tavern as well as a virtual option. Laura Bishop, will start by reviewing our journey over the past three years. We'll then move onto "Looking Ahead", continuing to ensure that #cmcschools matter.

AUDIENCE PARTICIPATION

XVI. AUDIENCE PARTICIPATION - None

RECESS INTO CLOSED SESSION

XVII. RECESS INTO EXECUTIVE SESSION - None

RESUME OPEN SESSION

XVIII. RESUMPTION OF PUBLIC PORTION OF THE MEETING

WOODBINE BOARD OF EDUCATION MINUTES – APRIL 25, 2022

XIX. FOR THE GOOD OF THE ORDER - None

**FOR THE GOOD OF
THE ORDER
ADJOURNED**

XX. ADJOURNMENT

Moved by Ms. Vives-Rivera and seconded by Ms. Rodriguez that the Board of Education approve the Woodbine Board of Education adjourn the meeting. 7:11 P.M.

Unanimously approved

Respectfully Submitted,

Joseph Giambri, Board Secretary
April 25, 2022